



# Abbey Meads Community Primary School

Hugo Drive, Swindon, Wiltshire, SN25 4GY

Head Teacher: Mr Robert M. Buckley

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15<sup>th</sup> December 2020

Dear Parents,

I am just writing to inform you of the procedures for reporting positive coronavirus cases over the Christmas Break.

Any children developing symptoms within 48hrs of their last time in school, who intend to get tested, should inform the school immediately over the weekend and by the end of Sunday.

Please use the school email address - [admin@abbeymeads.swindon.sch.uk](mailto:admin@abbeymeads.swindon.sch.uk)

Please **do not telephone** the school as the office closes at 4pm on Friday 18<sup>th</sup> December 2020.

For children who manage to get to the end of term, this means we will need to know by 1.30pm on Sunday 20<sup>th</sup> December if your child is going to need a test.

For Sunshine Club children - who attended on Friday 18<sup>th</sup> December - this will be a time between 1.30-4.30pm on Sunday 20<sup>th</sup> December 2020, depending what time your child left school.

If children develop symptoms that require a test **after** this time, you should follow the normal NHS Test and Trace service and not contact school.

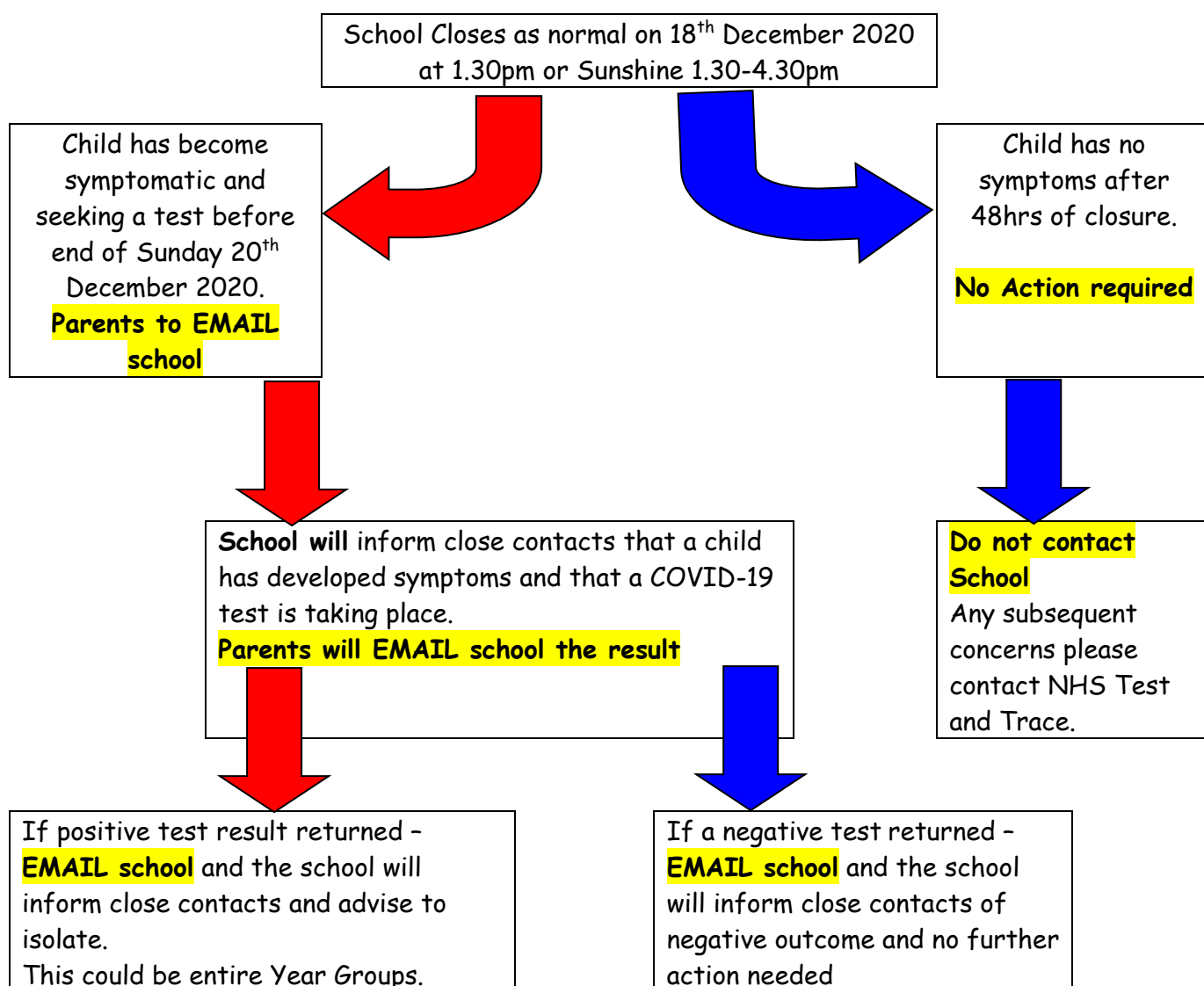
You will be reminded at the start of next term, but it must also be remembered that children should not return to school in January if they have tested positive or have a requirement to isolate for ten days for any other reason.

*Please telephone the school on the first day of term, **TUESDAY January 5<sup>th</sup> 2021**, if your child will not be attending school at this time due to further isolation.*

Best wishes

Mr R. M. Buckley  
Head Teacher

Please follow the flowchart below



Any symptoms developing after 48 hours of your child's last time in school, should be referred to NHS Test and Trace.

### Useful information

- Book a Test - <https://www.gov.uk/get-coronavirus-test>
- Download Test and Trace App - <https://www.covid19.nhs.uk/>
- How Test and Trace Works - <https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works>