



# Abbey Meads Community Primary School

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12<sup>th</sup> October 2021

Dear Parents

I write, as promised, with information regarding the opening and closing times for Term 2. From 1<sup>st</sup> November 2021 we will return to normal opening and closing procedures.

**The morning** will remain between 8.20-8.45am - **BUT gates will lock at 8.45am**. If you are not through the gates by this time your child will be registered as a late arrival, and they will enter through the front door via the office.

**At the end of the day, the main school gates will open shortly before 3pm (1.30pm on a Friday)** allowing parents to walk around the one-way system to the classroom doors. Obviously, we cannot let all 30+ children exit the classroom door at once, so there is no need to gather by the gates just before 3pm in order to be the first one to the classroom door – *we want to avoid scenes like Boxing Day Sales, and we have no wide screen TVs to fight for!*

**The children will be released from classroom doors from 3pm onwards (1.30pm Fridays).**  
**Nursery will continue to be released at 11.30am from the Nursery Gate if a morning session, or 3.15pm from the playground outside the classroom if with us in the afternoon.**

The teachers will allow the children to stay with them until all have been collected, especially if you have more than one child in school, but we do ask that once you have collected your children you make your way off site as quickly as possible, following the usual one-way system / exit points used each morning.

Please remember that crowding outside classrooms (especially Year 3) will simply block the playground, so we need your help to avoid this. Equally, we cannot have **younger siblings** running around – especially on the Reception and Nursery equipment – these children **should always stay with you please**.

**Please remember to respect social distancing and continue to wear face masks/coverings.** We are only able to make this decision because the vast majority of parents are being helpful and doing as we request. If the playgrounds become too crowded or we see a marked increase in positive cases of Covid-19, **we reserve the right to return to staggered ends of the day.**

These changes to opening and closing times do not change any other operational procedures we have in place. We are taking one step at a time. First the gate opening time, now the end of school procedures. Beyond that, I will write with advance notice before any new procedures are introduced or removed, especially if it affects domestic arrangements.

This latest change affords you an almost three-week advance warning, so you can organise pick-up arrangements for your child(ren) by 1<sup>st</sup> November 2021.

Thank you once again for your continued support and understanding of all we are doing to keep everyone safe and healthy. If unsure about anything, please do not hesitate to ask at the office and I will try and come back to you in a timely fashion.

Monday afternoon clubs return in November as well and, because of these changes above, clubs also return to a 3-4pm timescale - unless you are told differently by the teacher organising the club.

Thanks again - **Bob**

